









Consular Services for International
Shahid Beheshti University of Medical Sciences (SBUMS)

Visa and Residence Permit Application Process

1. Register on the SAORG Website

Students must first sign up on the International Student Affairs Association website (SAORG). Once registered, they will receive a tracking code, which should be emailed to intl.consular@sbmu.ac.ir for the Consular Office to begin processing their documents.

2. Complete the Visa Application Form University's (VAF)

All international students must complete the Visa Application Form (available on the university's official website). After filling it out, students must email the form along with the SAORG code-previously issued during registration-to the official Consular Office email for further processing and future document submissions.

3. Choose a Visa Issuance Center

Students should select a city where the nearest Iranian consulate is located and most accessible. The name of this city must be included in the VAF form.

Important Notes Program Melishing

Passport Validity

Passports must be valid for at least one year from the date students receive their acceptance email. It is essential that students enter Iran using the same passport they used during admission and visa application.

Visa Announcement & Collection

Once issued, visas will be announced via email. Students must collect their visa from the Iranian consulate in their hometown before the deadline.

Arrival in Iran & University Check-In

Students enter Iran on a one-month visa and must report to the University's Consular Office within 5 days of arrival. Delays in reporting can lead to consequences for which the student is responsible.



Extension to One-Year Residence Permit

Upon arrival, university staff will assist students with extending their one-month visa to a one-year residence permit. (Every year)

Renewal of Passport & Residence Permit

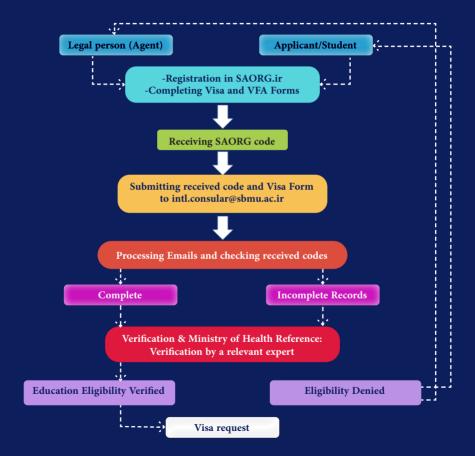
Students must apply to extend their passport one year before its expiration. The residence permit must be renewed at least 40 days before it expires.

Illegal Residency Penalties

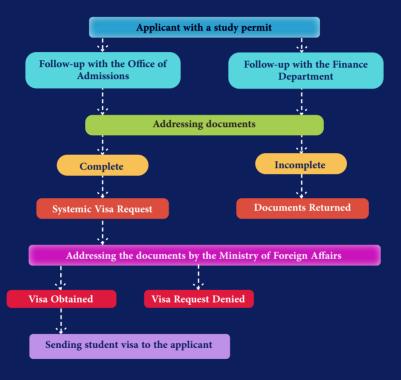
Unauthorized or illegal residency is subject to daily fines.

For a step-by-step guide from academic clearance to visa issuance and residence permit acquisition, the following chart is provided by the Consular Office.

First level



Second Level



Third level



Exit/Re-entry & Final visa Submitting an exit, re-entry, or final exit visa request to the Consular Office Consular officers review documents for compliance with education and financial requirements Complete Incomplete Obtaining exit visa code Sending it to the Organization of Student Affairs Obtaining a Police code

Issuance of exit/re-entry visa



Shahid Beheshti University of Medical Sciences

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